

Rubicon Young Professional Apprenticeship / Internship Application



Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: () _____ E-mail Address: _____

Date of Birth: _____ Social Security No.: _____
Position Applied for: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO
Have you ever worked for this company? YES NO If yes, when? _____
Have you ever been convicted of a felony? YES NO

If yes, explain: _____

Education

High School: _____ Address: _____
From: _____ To: _____ Did you graduate? YES NO Degree: _____

College: _____ Address: _____
From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____
From: _____ To: _____ Did you graduate? YES NO Degree: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____
Company: _____ Phone: () _____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: () _____
Address: _____

Previous Employment

Company: _____ Phone: (____) _____
 Address: _____ Supervisor: _____
 Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
 Responsibilities: _____
 From: _____ To: _____ Reason for Leaving: _____
 May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: (____) _____
 Address: _____ Supervisor: _____
 Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
 Responsibilities: _____
 From: _____ To: _____ Reason for Leaving: _____
 May we contact your previous supervisor for a reference? YES NO

Seeking

Are you seeking a paying position? YES NO Are you interested in receiving community service hours? YES NO
 Do you drive? YES NO If YES, do you have a car? YES NO
 Desired Hours: _____ Desired Start Date: _____ Desired End Date: _____
 Desired Position(s): _____ Desired Salary: _____

Skill Set

Please rate your skill set for each of the following (0 being no experience and 5 being an expert)

Software	0-5	General Office Skills	0-5	Production Skills	0-5
MS Word		Writing		Production Design	
Excel		Organization		Scenic Construction	
Outlook		Customer Service		Costume Design	
PowerPoint		Spelling		Stage Management	
Photoshop		Grammar		Sound Design/Board Operator	
Publisher		Filing		Light Board Operator	
In Design		PC/Windows		Spot Light Operator	
CSS/HTML		MAC OS		House Management	
Web Design				Performing	

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____

DIRECTIONS FOR SUBMISSION: Please send this application along with a photo, resume and cover letter explaining why you would like to work as a Rubicon Young Professional. Applications must be complete to be considered. Mailing address: Rubicon Theatre Company, Att: Rubicon Young Professionals 1006 East Main Street, Ventura CA 93001 or you an email your application to bmcdonald@rubicontheatre.org.